

CUSEC CAPSTONE 14 PRIVATE SECTOR FINAL PLANNING SESSION
THURSDAY, MAY 15, 2014 - 10a-11a (CST)
CONFERENCE CALL INFORMATION
SYNOPSIS

- Welcome/Opening Remarks
 - Final Planning Status and Review

Director Monken opened the call recognizing CUSEC Capstone 14 has been an involved 3 year exercise planning process engaging public and private preparations leading up to the June event. The execution of this exercise would not be possible without all partners contributing to the necessary steps it took to get here. Director Monken thanked all partners for their interest, support, and commitment towards this regional exercise.

Director Monken further advised that during the exercise, a consulting team will observe, gather information and seek comments from the participants for a comprehensive After Action Report (AAR). After the exercise, they will seek “volunteers” to be interviewed for feedback regarding the exercise experience. The report will serve as a structured review of the exercise events, what occurred and why, strengths, areas of improvement, and recommendations for future response and recovery activities.

- BEOC Participation
 - Virtual (Illinois: Monday – Thursday)
 - Physical (Illinois: Tuesday Only)

Don Kauerauf will serve as the BEOC manager during the exercise. Hours of play are Monday, June 16th from 8:30 am – 4:00 pm (Virtual), Tuesday, June 17th from 8:30am – 4pm (Physical & Virtual), Wednesday, June 18th from 8:30am – 1:00 pm, and Thursday, June 19th from 8:30am – 1pm. Those participating on Tuesday should arrive between 7:30-8:00 am at 2200 South Dirksen Parkway, Springfield, IL. Please bring a photo ID. Credentials will be provided. Dress is business casual. WIFI, landlines, and computers are available. Lunch will be provided.

- Communications Utilized During Exercise
 - IEMA BEOC Mailbox (Email)

Notifications will be sent throughout the exercise. ema.beoc@illinois.gov

- vBEOC/VJPO

A demo was provided in Deerfield of a virtual portal with user-defined dashboards that will be piloted during the exercise. Information shared can promote mutual resiliency and critical situational awareness between public and private sector entities. Examples of information shared include, road closures, utility service status, ongoing response actions, weather, curfew reporting, voluntary donations management, retail establishment viability and more.

www.onvcp.org/iema is the link to establish an account prior to the exercise. Web-based training is also available and the schedule is listed on the site.

- WebEOC

WebEOC is a platform used by IEMA for disaster situational awareness. This can be used for both physical and virtual play. Participants are encouraged to test your account and ensure

passwords are up-to-date. If you do not have an account or experience any problems prior to the exercise, contact Edie.

- Telephone Numbers

Edie will be forwarding phone numbers used for contacting the BEOC.

- Master Control Cell/State Simulation Cell

- Role and Responsibilities

MCC has centralized management over exercise flow, monitoring the Regional Common Operating Picture (RCOP), and the activities of control and simulation staff for regional (multi-state) exercise play. Seven of the eight states will be physically represented as well as companies with regional assets. IL SIM Cell will distribute injects (event messaging) to agencies, companies, and non-governmental participants and insert spontaneous injects/messages when necessary to maintain exercise flow and direction. These two groups are combined as a coordinating cell for the exercise. Coordinated, they will respond to play requests for information and “affect” responsibilities for departments, agencies, jurisdictions, private industry, and organizations not participating; but whose authorities and/or responsibilities are required for the scope of the exercise. Please provide confirmation of participation at this site if you have not already done so.

- June 16-19: What to Expect

- Initial EVENT Notification

At approximately 8:00 am on Monday, June 16 initial event notification for situational awareness i.e. “Framing Inject” will be sent to participants via the communication mediums as defined in the “Communications” dot point.

- Role of Master Control Cell/State Simulated Cell

These joint cells will oversee exercise activities and can provide additional, “on the fly play” when warranted.

Cell representatives: State Emergency Management, Federal Emergency Management, National Guard, Private Companies and Non-governmental Entities.

- Event Messaging/Injects by Day

Injects are grouped by day and will be inserted based on tracking the course of unfolding events.

Each day will begin with a briefing and end with a debriefing so participants will know what has occurred during each day and what the current status is the next morning.

The information will be transmitted through four mediums of communication as defined in the “Communications” dot point.

The event messaging is to drive use of policies/procedures and decision making.

- After Action Report (AAR) – Information Collection

Consultant produced

Injects reviewed

Responses reviewed

Briefings and debriefing reviewed

Hot wash - Physical BEOC Tuesday (at conclusion) reviewed

Interviews with participants for feedback

- Other Private Sector Exercise Opportunities

- Joint Reception Staging, Onward Movement and Integration (JRSOI)

This checkpoint is located at the Fairgrounds in Springfield. Please coordinate with Edie.

- Exercise Observation

Observation is welcome at any time during the exercise. Please contact Edie for details.

- VIP Day – Tuesday, June 17, 2014 – Itinerary

For the VIP tour specifically, please advise no later than **June 2, 2014** if you plan to attend.

- Private Sector Pre-Exercise Training Opportunities

- WebEOC

- A test of WebEOC access will be held on June 10th at 10:00 am. Please login and post a message on the board to verify your access. Contact Edie Casella with any issues.

- vBEOC

Chris Metz/Argonne is hosting training for the Walgreens team on May 28th. The training session at Argonne is extended to anyone participating in the Capstone 14 exercise. Webinars are scheduled every Thursday at 10:00 am and 2:30 pm or contact Chris at cmetz@anl.gov for custom online training.

- Questions/Closing

- There were inquiries about the vBEOC link, and obtaining login credentials for both the vBEOC and Web EOC.
- Information for both follows:

vBEOC

Registration steps to obtain an account on the IEMA vBEOC initiative:

Go to <https://www.onvcp.org/iema/>

Click Create Account

Click Request Access

In Step 3, for the POC, enter cmetz@anl.gov

You will receive an access request email from NoReply-CIEP@anl.gov from the “FEMA VJPO” partner system.

You will receive another confirmation email once access is approved

Also, <https://www.onvcp.org/iema/getting-started/> link will also take you step by step through registration to create a contact in contact app and a link back to the webinar pages for live demonstrations of the vBEOC

Any companies that want to share data via the vBEOC during Capstone 14 please sent to: edie.casella@illinois.gov . (Types of data include: Excel spreadsheets, existing public maps, news feeds, GIS maps and more.

vBEOC in-person training at Argonne National Laboratory on MAY 28th. Please notify Chris Metz ASAP if you plan to attend and haven’t contacted Chris.

Web EOC

You will need a user name and password to login to Web EOC (separate from the vBEOC)

Please make the request through Edie

If you already have credentials and need to have your user name and password reset, please advise Edie

<http://www.iema.illinois.gov/WebEOC.asp> link provides a user guide and a quick guide

Thank you everyone for your participation on this call. Additional exercise information will follow as the exercise approaches.